

Barbara W. Shank

July 2018

REPORT OF THE IASSW SECRETARY

Dear Colleagues:

First of all, I apologize for not being able to participate in our IASSW Board meeting and attend the World Conference. As I indicated at our Board meeting in January in Zagreb, the timing of the World Conference is a challenge for many Americans as this is our national holiday and a time for family reunions. It also happens to be my daughter's birthday. Our family, children and grandchildren, come together during the 4th of July holiday at our lake home. I believe all of you will understand that family comes first, particularly at certain times of the year.

There are several people who have been gracious in agreeing to assist in my absence. I want to specially thanks:

Rashmi Pandey for all her support, efficiency and collaboration with membership, election and secretarial tasks.

Helle Strauss for positively responding to my request to chair the election committee in my absence, supervise the counting of hand ballots, and reporting at the General Assembly.

Nino Zganec for presenting the Membership and Recruitment Report and chairing the committee meeting.

Darla Coffey for her willingness to orally present this report if I am not able to Skype in during the meeting and for presenting it at the General Assembly. In addition, Darla has graciously agreed to be the back-up minute taker at the Board meeting and the GA to assist Rashmi. Thank you Darla.

I am sorry that I am not able to participate in the discussion of the important issues facing IASSW, particularly the challenges with IFSW around the Ethics Principles and the Education Committee. If you have any questions about my report, please feel free to email me. Have a wonderful and productive Board meeting and conference and I will see you at our next Board meeting and in Rimini.

Respectfully,

Barbara

IASSW Secretary and Membership Chair

MEMBERSHIP INFORMATION

It should be noted that the membership information below was compiled in May 2018. Due to multichannel sources and delay in receiving updated information from the US, updates on membership is delayed.

Information on membership (May, 2018)

According to the membership list kept by the IASSW, as of May, 2018 the IASSW has **508 institutional** members, **246 individual & life** members (Five are is a 'life-time' members) and **6 affiliate** members (**760 in total**, see diagram 1).

As compare to December 2017, IASSW has an increase in membership by 73 total, 30 schools and 43 individual members. Following the Dublin Conference July 2018, we anticipate that membership will increase as 2018 is an election and conference year, but we will not know that until final registration and membership count.

Diagram 1. IASSW members by schools, individual, life & affiliate (760 of May 2018; N = 760)

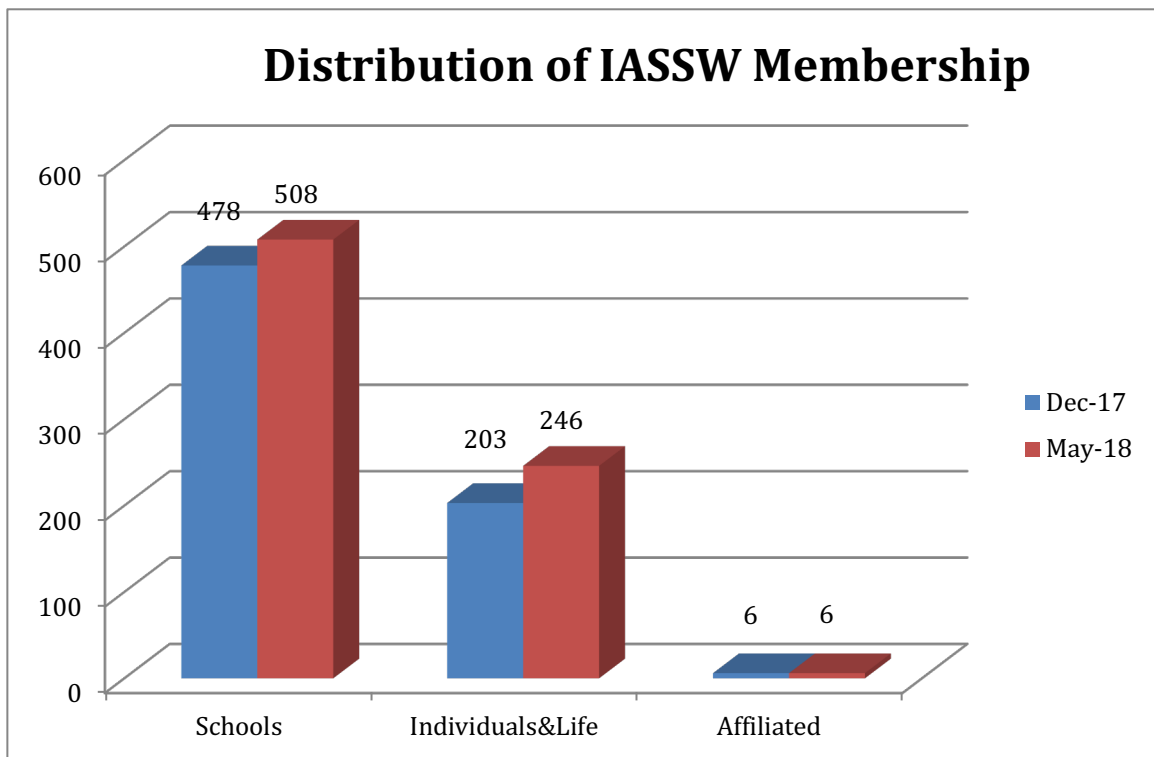
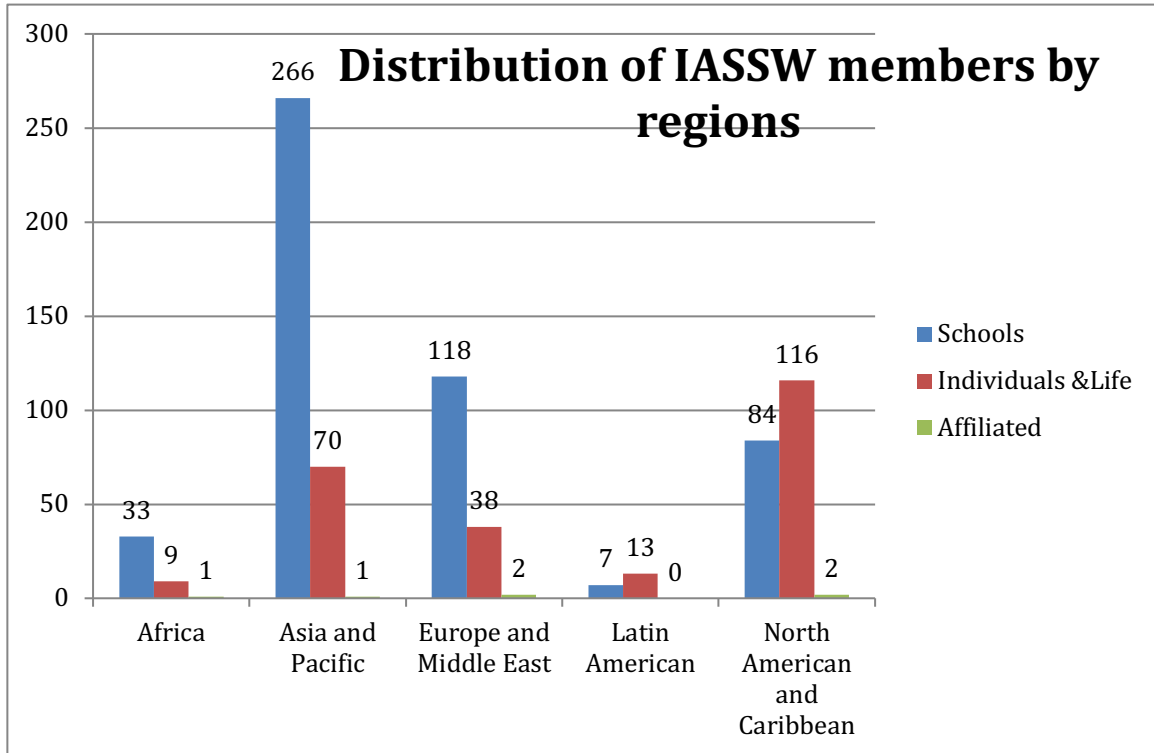


Diagram 2. Distribution of IASSW members by regions (May 2018; N= 760)



In comparing the differences in membership between December 2017 and May 2018 by region, the largest increase is in the Asia and Pacific region with both increases in institutional and individual members. On the positive side, all regions have an overall increase in membership with a total membership of 687 in December 2017 and 760 in May 2018. Our smallest membership is in the Africa and Latin American regions. There is potential to increase membership in each of the five regions.

The membership recruitment and retention committee has discussed strategies to recruit new membership schools and to retain current members. Members of the committee will be reaching out to all Board and Committee members to assist with implementing recruitment and retention strategies and are hopeful that Board and committee members will enthusiastically assist in the process. Copy of the report from the Membership Recruitment and Retention Committee circulated with committee reports.

Diagram 3. Distribution of IASSW school members by regions (N= 508 schools)

Clearly, the most significant growth in membership comes from the Asia and Pacific region with special congratulations to the Japanese and Chinese schools for their commitment to and support of IASSW.

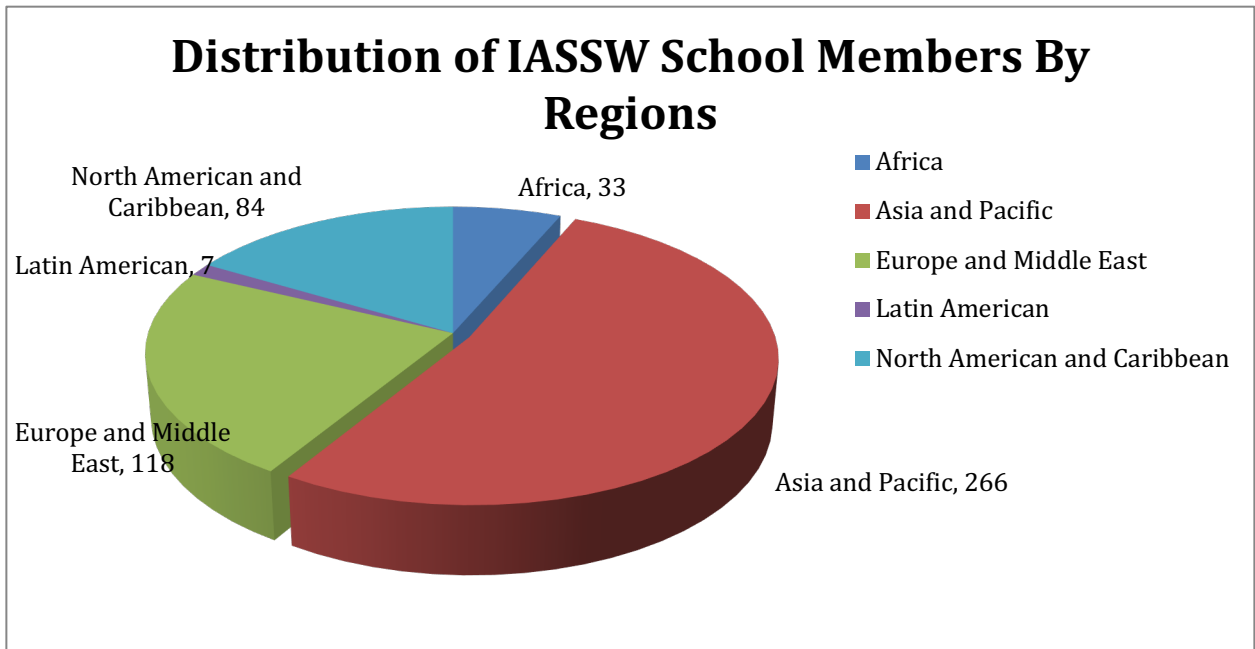
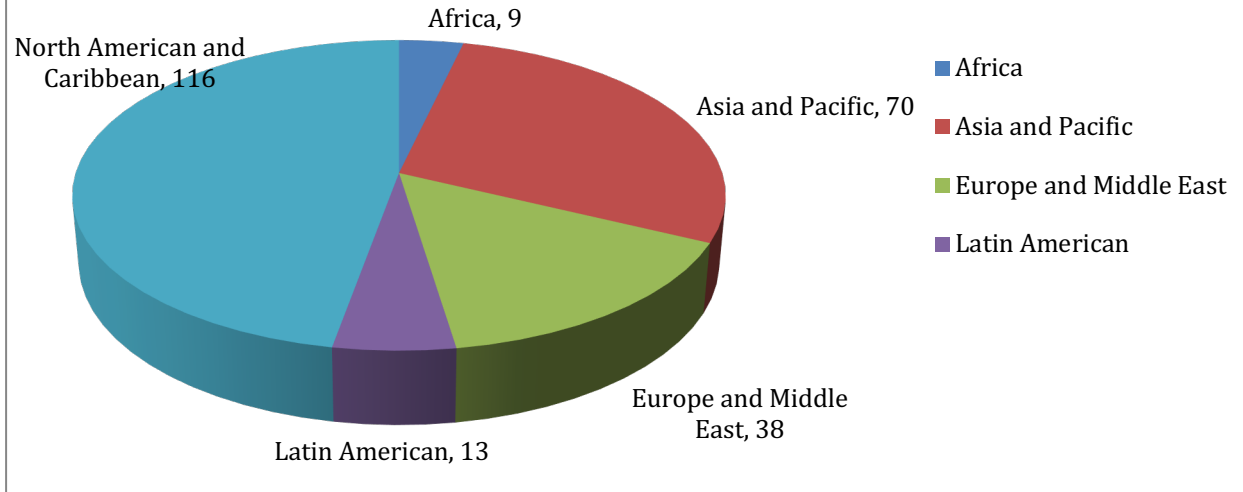


Diagram 4: Distribution of IASSW individual members by region (N= 252 individuals)

Between December 2017 and May 2018, individual IASSW membership has increased by 43 members. We will have a more complete accounting of the total number of new members for 2018 following the tally of membership connected to registration of the World Conference. In addition, changes in individual membership maybe due to committed individuals joining when their schools has declined membership for the year.

In reviewing different methods of totally individual membership, some organizations count administrative staff and faculty as members of their organization, not just those who hold individual membership. In promoting the global nature of IASSW, the association should consider determining the number of administrative staff and faculty in each school and use that total number as the individual membership number when reporting the number of individual members of IASSW.

Distribution of IASSW Individual and Life Members by Region



INVOICES FOR 2018

Invoices for membership renewal were sent by the Treasurer to all current school, individual and affiliate members on November 1, 2016. 2017 school, individual and affiliate members and new members are still paying membership for 2018.

Letters of Invitation for membership were revised and electronically sent to the Presidents of the regional associations and National Representative requesting that they send the letter of invitation for membership to all their members. In addition, the President and Secretary responded to all inquiries about membership with personal invitations encouraging membership and support of IASSW. Additionally, both Rashmi Pandey and the Secretary posted on Facebook and Twitter encouraging and inviting membership and participation in the IASSW election.

Challenges identified:

How to sustain and enhance membership?

How to work through the problem of irregular payment of membership dues?

How to improve internal and external communication with and among members?

How to improve processing of membership payments (cheques, wire transfers, bank transfers) with Tate & Tryon?

UPDATING OF IASSW MANUAL OF POLICIES AND PROCEDURES

The IASSW Manual of Policies and Procedures was last updated to in January 2017 following the Board meeting in Nairobi, Kenya. Currently, the Secretary is working on alignment of the IASSW Bylaws, Constitution and Manual of Policies and Procedures to ensure consistency and completeness.

In process:

Drafted policy for reimbursement for IASSW travel expenses officers (and individuals travelling on behalf of the organization).

Drafted policy for memorandum of agreement for funding international projects.

In collaboration with Lynne Healy, drafted joint policy for retention, archiving and destruction of documents, materials and records for IASSW.

To be completed: Development of IASSW election campaign practice guidelines.

Approval of policy for archiving IASSW documents at Geneva and Social Welfare History Archives at the University of Minnesota.

Approval of policy for retention and destruction of IASSW documents, materials and records.

Approval of policy for reimbursement for IASSW travel expenses officers (and individuals travelling on behalf of the organization).

Clarifying conflict of interest policy for nominations.

Approval of memorandum of agreement for funding international projects.

Manual will be updated upon Board approval of guidelines and policies.

Strategic Review – Task Force on Strategic Planning

EOI (Expressions of Interest) was circulated for consultation on implementation of relocating and reincorporation, strategic planning and future development of IASSW.

Proposals reviewed, Committee Chaired by John Rautenbach.

Reviewed and evaluated EOIs for relocating and reincorporation and future development of IASSW.

GDPR Data Processing Agreement

GDPR is a regulation that requires organizations to protect the personal data and privacy of EU citizens for transactions that occur within EU member states.

Organizations that collect data on citizens in European Union (EU) countries need to comply with strict new rules around protecting customer data by May 25, 2018. The General Data Protection

Regulation (GDPR) sets a new standard for consumer rights regarding their data. cookie data as they do for name, address and Social Security number.

Drafted and executed Data Protection Information Sheets and Data Processing Agreements with SAGE Publications and iYr (web). Data Processing Agreement with Tate & Tryon pending signature by Tate & Tryon.

Tripartite Committee

With the IASSW President, Annamaria Campanini, represented IASSW on the Tripartite Committee (IASSW, IFSW and ICSW) at the meeting in London, January 2018 and at the annual SAGE meeting discussing administration and operation of the joint International Social Work Journal. Discussion on development of call for co-editors for journal.

Reviewed and evaluated applications in response to call for co-editors of International Journal.

Served as secretary for recording of minutes for Tripartite Committee.

Assisted IASSW President with external communications to Tripartite Committee and President of IFSW.

IASSW Elections

Thank you to Tetyana Semigina for chairing the Nominating Committee. The committee did an excellent job of securing nominations for the treasurer and open Board positions. Call for participation in voting was prepared by Rashmi Pandey and online voting was organized, processed and memberships certified by Rashmi. As the Secretary is not able to attend the World Conference to accept, supervise the counting of hand ballots and certify the results of the election, Helle Strauss (former secretary) was asked and accepted to chair the Election Committee with assistance from David McNabb, Nilsa Burgos (nominating committee) and Ute Straub. Thank you Tetyana for your willing to take on this important task in support of IASSW.